

November 2017

## TO YEAR 13 STUDENTS/PARENTS 2018

### INFORMATION FOR STUDENTS INTENDING TO RETURN TO MASSEY HIGH SCHOOL FOR YEAR 13 IN 2018

#### NOT RETURNING FOR 2018

Please do the right thing and let us know – contact Mr Riseborough on 831 0500 ext 522 or email: [criseborough@masseyhigh.school.nz](mailto:criseborough@masseyhigh.school.nz)

#### NCEA RESULTS

NCEA results notices for senior students will not be mailed out to all learners automatically. Those who have logged in on the NZQA website before 31 December and ordered a results notice will receive it in mid-January. There is no charge for results notices. Later orders will take a bit longer to process. However, results can be viewed online, under candidate login, after they are released in January by NZQA.

#### COURSE CONFIRMATION DAYS WEDNESDAY 24 JANUARY AND THURSDAY 25 JANUARY

Student course lists for 2018 will be available on notice boards at the school on Wednesday 24 January and Thursday 25 January. For any students who have not yet confirmed their courses or who need to make a change based on external examination results or timetabling issues, **this is the time to confirm your courses**. If you wish to discuss your course of study, the Progress Leaders and HODs will be available on these days between 9am and 1pm and Careers staff will be available on Thursday 25 January between 9am and 1pm. Do not expect changes to be made once school starts. After Course Confirmation Week please do not attend school until Friday 2 February.

#### 2018 STARTING INFORMATION

- \* **FIRST DAY** - Friday 2<sup>nd</sup> February
- \* **TRANSPORT** - Further information is available from Ritchies Coachlines - phone 833-6053, and the school office (routes and times). Students eligible for Ministry of Education assisted travel to school will be required to have a Bus Eligibility Card. These cards can be ordered from the bursars' office at school. The cost is \$6. Bus Eligibility Cards are additional to normal school ID Cards.
- \* **TIMETABLED CLASSES START** - Wednesday 7<sup>th</sup> February (Monday school will be closed and Tuesday is a public holiday due to Waitangi Day)

#### NEWSLETTERS

A newsletter is e-mailed every Friday to the address provided. If you are having trouble receiving this it is also available on our school website: [www.masseyhigh.school.nz](http://www.masseyhigh.school.nz) and our Facebook page. This will keep you informed of all that is happening at Massey High School.

#### UNIFORM 2018

Massey High School is a uniform school. Correct uniform **must** be worn at all times. **Students should not arrive at school if they are incorrectly dressed. Students not wearing correct uniform may be sent home. This includes footwear.**

All items are available from SAS Sportswear, Trust Stadium, Central Park Drive, Henderson You are able to lay-by items and collect in January. The shop at Trust Stadium will be open from 9<sup>th</sup> January 2017. Hours are Monday, Tuesday 10.00am – 6.00pm. Wednesday, Thursday and Friday 9.00am – 5.00pm. Saturday 9.00am – 2.00pm. Uniform will be sold from the Waitakere Rugby Clubrooms which is located downstairs in the Trust Stadium during January.

### **SCHOOL DONATION**

- ((a) \$150 for one child in a family. For two or more children in a family the total cost would be \$200. ***If paid by 1 March 2018*** the amounts reduce by 20% to \$120 for one child, \$160 for two or more children.
- (b) Automatic Payments to ASB 12-3085-0185051-00 can be set up soon after enrolling to cover related costs of starting secondary school. A regular payment of \$25 for example per fortnight can be used to pay for subject fees and related charges likely to arise during the school year. Contact the Bursars' office on 8310 500 ext 547 or 548 or via email: [cashier@masseyhigh.school.nz](mailto:cashier@masseyhigh.school.nz) for further information.
- (c) EftPos facilities are available at the Bursars' office during the hours of 8am to 2pm daily. VISA or Mastercard are also accepted as payment options. If paying by cheque, please make it payable to Massey High School Board of Trustees and if mailing, please mark the envelope attention: Bursars' Office.

### **STATIONERY**

Stationery will need to be purchased prior to your child starting school. We would like to encourage parents to shop at Warehouse Stationery on Lincoln Road or at the Northwest store. Please mention Massey High School when completing your purchases. The school will earn rewards points, which enables us to provide quality services to our students. If you are shopping online at [Warehouse Stationery](#) please quote our special school voucher code **BYSJ361** to earn points. Please use the enclosed stationery list as a guideline to your child's requirements. Lists displaying all students' names and option placements will be available from 24 January at the school.

### **SUBJECT AND OTHER CHARGES**

Enclosed is a list of subjects and related charges as applicable. If your child is timetabled in any of these subjects, please arrange for payment through our Bursars' office. Subject fees need to be paid for all courses before the commencement of classes. Some courses which have significantly higher fees can cause a high cost to the school if unpaid by students. For this reason, students with subject fees left unpaid when classes commence may be removed from such courses and asked to choose one or more other subjects, or alternatively to organise prompt payment of the fee(s) or to setup a payment plan through the Bursars office.

If your child has chosen subjects at another level please have them pick up the fee payment invoice for that level from the school office.

**Ms Syzbowski**  
**Year 13 Progress Leader**