Engineering Efficiency

Ensuring that students can quickly access resources needed for learning (both paper and digital). Develop set routines so that it becomes habit

- Use Teams
- Canva to design a monthly planner and post link on Teams
- Practical subjects: prepare equipment in advance or as class are doing warm-ups
- Prepare video tutorials so that students know what to do and how to do it
- All resources organized prior to the lesson
- Paper resources handed out as the students enter the room
- Knowledge Books accessed through OneNote or Teams File
- Create a specific link to the location of the resource in Teams/EP/Google Classroom
- Two students responsible for distributing paper resources
- Instructions projected or written on board
- Have a box of workbooks on front desk for students to collect on their way to their desk
- Keep class resources in the same place so that students know where to find them
- Each junior class has a different colour box
- A tray for each row – these get passed back until every student has collected their resources
- Use timings to encourage efficient use of lesson time
- Hand out resources as students are completing an activity – face down so not distracted
- Checkpoints shared with class digitally or on the board – what is due and when